



Salisbury Cathedral Volunteer Application Form

*Please return this form to Christine Keegan, Wyndham Houses, 65 The Close, Salisbury
SP1 2EN or email c.keegan@salcath.co.uk*

Full name:

Address:

Postcode:

Telephone: Home

Mobile

Email:

Date of birth:

Next of kin details:

Emergency Contact:

Application Details

Volunteer role applied for, if known:

Your availability:

MON AM	MON PM	TUES AM	TUES PM	WED AM	WED PM	THURS AM	THURS PM	FRI AM	FRI PM	SAT AM	SAT PM	SUN AM	SUN PM

Have you any of the specialist subject knowledge listed below? Please tick the appropriate box(es)

Architecture Embroidery Art

History Stained Glass

Further specialist knowledge/qualification

Qualified First Aider Foreign Language speaker (please state languages)

Information to support your application (experience, skills etc)

Date Protection Act: Any information supplied will be kept on computer to be used solely by Salisbury Cathedral for administration.

Cautions and Convictions

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers and cannot be taken into account.

Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website.

Do you have any convictions, cautions, reprimands or final warnings which would not be filtered in line with current guidance?

Yes No

If yes please give details on a separate sheet.

References

Please give names and addresses of two referees, making sure that they are not personal friends or family members (suitable referees will include former employers, teachers etc or independent people who can give a view as to your experience or character)

Referee One

Name

Address

Tel

Email:

In what capacity do you know this referee?

Referee Two

Name

Address

Tel

Email:

In what capacity do you know this referee?

We are committed to the safety and welfare of the people within our Cathedral. Therefore, if you are applying to work in a regulated activity with children and/or vulnerable adults and your application is accepted, it will be necessary for you to complete a Disclosure and Barring Service check.

As the final stage of the volunteer screening process we require proof of identification. You must provide a current passport or full British driving licence (photo section).

We will arrange a mutually convenient time for you to call in and meet with our Volunteer Co-ordinator to facilitate this.

Declaration

I understand that any offer of volunteering with the Cathedral is subject to the satisfactory receipt of documentation including references and a possible DBS check and is binding in honour only.

In accordance with the 1998 Data Protection Act I agree that the Cathedral may hold and use personal information about me for volunteering reasons and to keep in touch with me. This information including that contained in this form can be stored on either manual or computer files. It will be held securely and only accessed by authorised personnel.

Signature

Date

For office use only:

Interview date:

Start date:

Interviewer comments:

If new volunteer – Confidential Declaration Form to be given to volunteer for completion and return to HR Department date:

Accepted to the following Volunteer Group(s) (Tick boxes as appropriate)

<p>Floor Guide</p>	<input type="checkbox"/>	<p>➔ Please state team:</p>	<input type="text"/>				
<p>Tower Guide</p>	<input type="checkbox"/>	<p>Team Leader</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="text-align: center;">of</td> <td style="width: 50%;"></td> <td style="text-align: center;">team</td> </tr> </table>		of		team
	of		team				
<p>Chapter House Guide</p>	<input type="checkbox"/>	<p>Education</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
<p>Cathedral Shop</p>	<input type="checkbox"/>	<p>Holy Duster</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
<p>Cathedral Flowers</p>	<input type="checkbox"/>	<p>Embroiderer</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
<p>Guild of Stewards</p>	<input type="checkbox"/>	<p>Sunday Coffee</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
<p>Concert Steward</p>	<input type="checkbox"/>	<p>Sunday School</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
<p>Chaplain/LLM</p>	<input type="checkbox"/>	<p>Worship (please state)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				
		<p>Other (please state)</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td colspan="2"></td> </tr> </table>				

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